

**MINUTES**  
**JENKS PLANNING COMMISSION**  
**6:00 P.M. THURSDAY, MARCH 04, 2021**  
**COMMUNITY ROOM, JENKS CITY HALL**  
**211 NORTH ELM STREET, JENKS, OKLAHOMA 74037**

The Jenks Planning Commission was called to order at 6:00 p.m. on March 04, 2021, by Chair Carol Minden. A roll call vote of members was taken as follows:

**Present**

Craig Bowman  
David Randolph  
John Brown  
Scott West  
Jeffrey Beyer  
Chair Carol Minden

**Absent**

Leon Davis

Request to approve minutes of February 04, 2021. John Brown made a motion to approve the minutes. Craig Bowman seconded the motion. A roll call vote of members was taken as follows:

**YEA:** Bowman, Randolph, Brown, West, Beyer, Minden

**NAY:** None

Motion carried.

Business

1. JL 21-353: Request by Lou Reynolds for a lot split for Gateway First Bank. General Location: 100 S Gateway Pl W

Planning Director Marcaé Hilton presented the staff report for Item 1 then answered questions. Lou Reynolds (applicant) addressed the Council and answered questions. Craig Bowman made a motion to approve Item 1. John Brown seconded the motion. A roll call vote of members was taken as follows:

**YEA:** Bowman, Randolph, Brown, West, Beyer, Minden

**NAY:** Non

Motion carried.

2. JL 21-353: Request by Steven Hollabaugh for a lot split and combination. General Location: 9340 S Elwood Ave W.

Planning Director Marcaé Hilton presented the staff report for Item 2 then answered questions. Craig Bowman made a motion to approve Item 2. John Brown seconded the motion. A roll call vote of members was taken as follows:

**YEA:** Bowman, Randolph, Brown, West, Beyer, Minden  
**NAY:** None

Motion carried.

3. JZ 21-668: Request by Nicole Watts for a zone change from Agriculture to Commercial Shopping. General Location: 12023 S 27<sup>th</sup> Ave W

Planning Director Marcaé Hilton presented the staff report for Item 3 then answered questions. *Leon Davis arrived at 6:24 p.m.* David Randolph made a motion to approve Item 3. Jeffrey Beyer seconded the motion. A roll call vote of members was taken as follows:

**YEA:** Bowman, Randolph, Brown, West, Davis, Beyer, Minden  
**NAY:** None

Motion carried.

4. JZ 21 PUD 61c.mi1: Request by Charles Spencer to approve a minor amendment to PUD 61C to reduce a build line. General Location: 13012 S 4<sup>th</sup> Pl S

Planning Director Marcaé Hilton presented the staff report for Item 4 then answered questions. David Randolph made a motion to approve Item 4. Leon Davis seconded the motion. A roll call vote of members was taken as follows:

**YEA:** Bowman, Randolph, Brown, West, Davis, Beyer, Minden  
**NAY:** None

Motion carried.

5. JZ 21 PUD-125: Request by Greg Helms for approval of a new Planned Unit Development with an underlying zoning of Office Light, and changing the Comprehensive Plan to Local Commercial. General Location: 556 W K Pl

Planning Director Marcaé Hilton presented the staff report for Item 5 and answered questions. Greg Helms (applicant) addressed the Commission and answered questions. John Brown made a motion to approve the change to the Comprehensive Plan. Scott West seconded the motion. A roll call vote of members was taken as follows:

**YEA:** Bowman, Randolph, Brown, West, Davis, Beyer, Minden  
**NAY:** None

Motion carried.

John Brown made a motion to approve the zone change to OL and the PUD. Scott West seconded the motion. A roll call vote of members was taken as follows:

**YEA:** Bowman, Randolph, Brown, West, Davis, Beyer, Minden

**NAY:** None

Motion carried.

6. JZ 21 PUD 126: Request by Joe Kelley for approval of a Planned Unit Development 126 with an underlying zoning of Commercial General. General Location: 802 W Main St
7. Preliminary Plat: Request by Joe Kelly for approval of a preliminary plat for Melody Court with an easement vacation. General Location: 802 W Main St

Planning Director Marcaé Hilton presented the staff report for Item 6 and 7 and answered questions. Josh McFarland addressed the Commission and answered questions. Leon Davis made a motion to approve Items 6 and 7. Jeffrey Beyer seconded the motion. A roll call vote of members was taken as follows:

**YEA:** Bowman, Randolph, Brown, West, Davis, Beyer, Minden

**NAY:** None

Motion carried.

#### Other Business

1. Planning Update

Planning Director Marcaé Hilton gave a Planning update and answered questions.

Adjournment. John Brown made a motion to adjourn. David Randolph seconded the motion. A roll call vote of members was taken as follows:

**YEA:** Bowman, Randolph, Brown, West, Davis, Beyer, Minden

**NAY:** None

Motion carried. The Jenks Planning Commission adjourned at 7:45 p.m.