



**CITY OF JENKS**  
 211 NORTH ELM STREET • P.O. BOX 2007  
 JENKS, OKLAHOMA 74037-2007  
 PHONE 918.299.5883 • FAX 918.299.4489

Permit Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

## RIGHT OF WAY UTILITY PERMIT

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**APPLICANT:**

Utility Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Point of Contact**

Name: \_\_\_\_\_  
Print or Type

Telephone No.: \_\_\_\_\_ Office

\_\_\_\_\_ Cell

Email: \_\_\_\_\_

The applicant hereby requests from the City of Jenks, hereinafter called "City", and the Jenks Public Works Authority, hereinafter called "Authority", a permit to erect, construct, and/or maintain a

\_\_\_\_\_

\_\_\_\_\_

along, upon, or across the hereinafter described City rights-of-way for the purpose of transporting, selling, and using that portion of said City right-of-way being shown on the attached drawing(s) and further described as follows:

Location: \_\_\_\_\_  
Nearest Cross Street and / or Address

To: \_\_\_\_\_  
Cross and / or Parallel Street Name or Number

for a distance of \_\_\_\_\_ feet of crossing and/or \_\_\_\_\_ feet of parallel installation.

Crossing shall be bored in the following manner: \_\_\_\_\_

Size of Line: \_\_\_\_\_ Size of Casing: \_\_\_\_\_ Casing Material: \_\_\_\_\_

Estimated date of construction: \_\_\_\_\_

**Contractor Information (if applicable):**

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

***The construction plans are attached as Exhibit A to this permit. Performance and maintenance bonds in the form provided by the City of Jenks must be submitted with the application prior to approval.***

This permit is granted subject to the following conditions, requirements, and covenants:

1. Work to be performed on City right-of-way is under the direction and control of the Jenks Public Works Director, who must be notified a minimum of 72 hours in advance of the time when the work is to begin. Under no circumstances will any work be done on City right-of-way until written approval of the Jenks Public Works Director is obtained.
2. One copy of an approved permit must be kept at the work site for inspection by the Jenks Public Works Director or his representative. Applicant will be required to have an inspector or engineer present at all times during construction to insure that installation is made in accordance with plans.
3. The applicant agrees to hold the City, Authority, and the employees, officers, or assigns of these entities harmless from liability, claims, or damages caused by or resulting directly or indirectly from the construction, maintenance, operation, or repair of the facilities on, under, or over the City right-of-way and further agrees to reimburse the City for any repair of any damage to City facilities caused by the construction and/or operation of the applicant's facility including street repairs, water loss and/or sewage clean up and repair or replacement of any City or Authority maintained and owned traffic control devices and/or signage. The City reserves the right to deny approval of any permit due to contractor's performance history in the City.
4. A copy of a current Public Liability Insurance Declaration sheet and Worker's Compensation coverage shall be provided prior to approval of permit.
5. The applicant is responsible to insure that the contractor notifies the Okie One-Call System at least 48-hours in advance of construction in order that utilities may be located and marked. The City and the Authority cannot, and does not, guarantee the exact locations or completeness of the marked utilities. The applicant and contractor are responsible to hand excavate or locate in a responsible manner any affected utilities, and will hold the City and the Authority harmless for any damages to any affected utilities.
6. All work on the City right-of-way is to be done in accordance with the current Standard Specifications for Highway Construction Oklahoma State Highway Commission or any attached City of Jenks Standard Details, and, at the conclusion of such work, the right-of-way must be cleaned up and left in the pre-existing, maintainable and presentable condition. This work will include replacing any protective grass cover destroyed by trenching and/or operation of equipment, and correcting any other damages that may have been caused, as directed by the City.
7. When notified to do so by the City, the applicant agrees to make all changes in the facilities on the City right-of-way at the applicant's expense, unless otherwise provided for by law.
8. All underground crossings must be encased at a minimum depth of 48-inches below the bottom of surfacing, but not less than 30-inches below the bottom of ditches.
9. Steel, cast-iron, or equivalent pipelines may be installed without encasement if such installation is requested in this permit. Such pipes must be 48-inches below the flow line of drainage ditches.
10. Parallel facilities must be installed no more than 4-feet inside the right-of-way line and buried at a minimum depth of 30-inches below drainage ditch flow line. The ditch must be backfilled to a density equal to the adjacent soil, and approved by the City.
11. Applicant agrees to refrain from disturbing fences, trees, shrubbery, or any part of the landscape without the approval of the City. If it becomes necessary to disturb trees or shrubbery, applicant's intentions must be plainly stated in this application, which will include the kind and size of trees and shrubs, and disposition during installation.
12. Blasting will not be permitted except with the written approval of the Jenks Public Works Director.
13. Open cut street crossings are prohibited unless permitted by the Public Works Director. The approved Street Open-Cut Permit must be attached to this permit. Open cuts must be performed in accordance to City of Jenks approved specifications and a performance bond and one year maintenance bond provided by the applicant prior to work proceeding.
14. Applicant is responsible to obtain all applicable permits from other governmental agencies as required by State and Federal law.
15. Work zone safety procedures, such as use of barricades, traffic cones, warning signage, flagmen, and protective fencing will be required where necessary to provide safety for the workers and the public.

***This permit may be revoked at any time for noncompliance.***

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The undersigned acknowledges the terms and conditions of this permit and agrees to comply with each as stated

Signed: \_\_\_\_\_  
*Authorized Representative of Company*

Name: \_\_\_\_\_  
*Print or Type*

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

City of Jenks Engineering Department \_\_\_\_\_