



CITY OF JENKS
211 NORTH ELM STREET • P.O. BOX 2007
JENKS, OKLAHOMA 74037-2007
PHONE (918) 299-5883 • FAX (918) 299-4489

TEMPORARY SIGN PERMIT

Date: _____ Permit No. _____

Banner

Portable Sign

Note: Temporary signs shall be allowed for a business for 30 days by a one-time permit or for fourteen day periods with intervals between the use of 14 days, with a maximum number of 5 times per year.

Sign Address and/or Location: _____

Name of Business: _____

Property/Business Owner Contact Information:

Name: _____ Phone: _____

Address: _____

Applicant Contact Information:

Name: _____ Phone: _____

Address: _____

Property Description (If known): Lot: _____ Block: _____

Addition: _____

Please Attach:

1. A site plan identifying where the sign/banner is to be located in relationship to property lines and existing buildings.
2. A picture or drawing of the sign/banner.

Applicant's Signature

Date

By signing above, I acknowledge this permit is for the time indicated and said sign must be removed when expired.

| FOR CITY USE ONLY | |
|-------------------------------|------------------------------|
| Approval: | |
| Zoning District: _____ | Zoning: _____ Date: _____ |
| | Inspector: _____ Date: _____ |
| Costs: Circle Appropriate Fee | |
| \$14.00 - 14 Day Permit | |
| \$30.00 - 30 Day Permit | Date Issued: _____ |