

2022 Jenks Planning Meetings Schedule

NOTE ON FILING APPLICATIONS:

1. File applications online at <http://jenks.com/FormCenter/Planning-Department-11/PLANNING-APPLICATIONS-63>
2. **3:00 p.m. is the deadline** for applications to be RECEIVED and PAID
3. Applications received or paid for after **3:00 p.m.** on cutoff dates will be placed on next process cycle.
4. Application must include electronic copy in MS Word or plain text file of Legal Description of subject property, and at a minimum, a site plan illustration showing the nature of the request, surrounding streets, setbacks, building footprint, other structures, parking, circulation, and access. **Payment details will be emailed after application is received. Application is not scheduled until fees are paid.**
5. Incomplete applications will be returned to applicant noting missing information and will be placed on the schedule according to when complete application is received.

NOTE: A pre-application conference, scheduled with the Planning Assistant at (918) 299-5883, is recommended prior to finalizing applications.

| PLANNING COMMISSION | | | | BOARD OF ADJUSTMENT | |
|--|-------------------------|---------------------|--------------------|--|---------------------|
| <ul style="list-style-type: none"> • Appearance Review Districts: Appearance Review Committee (ARC) & Planning Commission (PC) • Rezoning, Planned Unit Development (PUD), Specific Use Permit (SUP): PC and City Council (CC), • Temporary Use Permit (TUP) – Intensive: PC and CC • Temporary Use Permit (TUP) – Non-Intensive: Planning and Engineering Director Review Only • Right-of-Way and Easement Closures (ROW/UEC): TAC, PC, CC • Lot Splits, Lot Combinations, Preliminary and Final Subdivision Plats: TAC, PC, CC | | | | <ul style="list-style-type: none"> • Variances • Special Exceptions, • Appeals from Decisions of Administrative Officials • Interpretations of the Zoning Code in conjunction with an Appeal • Board of Adjustment has final jurisdiction | |
| APPLICATION FILING CUTOFF | TAC AND ARC (as Needed) | PLANNING COMMISSION | CITY COUNCIL | APPLICATION FILING CUTOFF | BOARD OF ADJUSTMENT |
| 12/06/21 Cutoff | 12/14/21 TAC/ARC | 01/06 PC | 01/18 CC | 12/15/21 Cutoff | 01/13 BOA |
| 01/03 Cutoff | 01/11 TAC/ARC | 02/03 PC | 02/15 CC | 01/03 Cutoff | 02/10 BOA |
| 02/01 Cutoff | 02/08 TAC/ARC | 03/03 PC | 03/15 CC | 02/01 Cutoff | 03/10 BOA |
| 03/01 Cutoff | 03/08 TAC/ARC | 04/07 PC | 04/19 CC | 03/01 Cutoff | 04/14 BOA |
| 04/01 Cutoff | 04/12 TAC/ARC | 05/05 PC | 05/17 CC | 04/01 Cutoff | 05/12 BOA |
| 05/02 Cutoff | 05/10 TAC/ARC | 06/09 PC | 06/21 CC | 05/02 Cutoff | 06/16 BOA |
| 06/01 Cutoff | 06/14 TAC/ARC | 07/07 PC | 07/19 CC | 06/01 Cutoff | 07/14 BOA |
| 07/01 Cutoff | 07/12 TAC/ARC | 08/04 PC | 08/16 CC | 07/01 Cutoff | 08/11 BOA |
| 08/01 Cutoff | 08/09 TAC/ARC | 09/08 PC | 09/20 CC | 08/01 Cutoff | 09/15 BOA |
| 09/01 Cutoff | 09/13 TAC/ARC | 10/06 PC | 10/18 CC | 09/01 Cutoff | 10/13 BOA |
| 10/03 Cutoff | 10/11 TAC/ARC | 11/03 PC | 11/15 CC | 10/03 Cutoff | 11/10 BOA |
| 11/01 Cutoff | 11/08 TAC/ARC | 12/08 PC | 12/20 CC | 11/01 Cutoff | 12/15 BOA |
| 12/01 Cutoff | 12/13 TAC/ARC | 01/05/23 PC | 01/17/23 CC | 12/01 Cutoff | 01/12/23 BOA |