



CITY OF JENKS MOBILE FOOD VENDOR PERMIT APPLICATION

P.O. Box 2007 • 211 N. Elm
Jenks, OK 74037 • (918) 299-5883

MOBILE FOOD VENDOR DESCRIPTION: Vendor operates from vehicle, trailer or cart equipped to prepare, cook and serve open food products. Vendor does not stay in one (1) location longer than seventy-two (72) hours.

Has the business submitted a Mobile Food Vendor Permit Application in the past year? Y N

BUSINESS INFORMATION

NAME: _____

MAILING ADDRESS: _____

City, State & Zip Code

PHONE: _____ EMAIL: _____

OWNER INFORMATION

NAME: _____

MAILING ADDRESS: _____

City, State & Zip Code

PHONE: _____ EMAIL: _____

VEHICLE INFORMATION

MAKE: _____ MODEL: _____ YEAR: _____

TAG NO.: _____ DATE ISSUED: _____

DESCRIPTION OF FOOD ITEMS TO BE SOLD: _____

REQUIRED TO BE SUBMITTED WITH APPLICATION:

- Valid OTC Sales Tax Permit
- Valid Oklahoma State Dept of Health Permit
- Copy of Liability Insurance Certificate

PERMIT GUIDELINES:

All individuals, businesses, and/or organizations who engage in the business of mobile food vending in the City of Jenks must:

- Obtain a permit from the City's Finance Department and pay a permit fee.
- Adhere to the requirements and regulations stated in the Jenks Code of Ordinances.
- Plainly display the permit on the vendor vehicle/equipment so it can be seen by City officials, law enforcement or other regulatory official and by any person/customer approaching the vendor vehicle/equipment.
- Obtain permission of owner to conduct business on owner's property beforehand.

APPLICANT SIGNATURE: _____ **DATE:** _____

Submit application and all required documents to accountsreceivable@jenksok.org. Questions and payments may be made by calling 918.299.5363.

* * * * * CITY USE * * * * *

APPROVED: _____ **DATE:** _____

LICENSE NO.: _____ **EXPIRATION:** _____